DigitalNexusAI
205 Tenth St, Jersey City, NJ 07302
HYPERLINK
"http://www.digitalnexusai.com"
www.digitalnexusai.com

23-May-2025

Sub: Letter of Internship

Dear Pavan Kumar Gannoju,

This is to inform you that you have been offered the position of a "**Gen AI/LLM Intern**" at Digital Nexus AI based on the interview conducted during May 2025 for a duration of 4-6 months.

The role includes activities related to design, development, and fine-tune LLMs, GANs, and other Gen AI models for text, image, and code generation.

Details of the internship are further explained in the annexure attached. You are requested to go through the terms and conditions and sign below your acceptance for the same.

Wishing you all the very best & a warm welcome to the DigitalNexusAI family.

On behalf of DigitalNexusAI,

Sireesha R

Sireesha R
Director - HR
Digital Nexus AI

TERMS AND CONDITIONS OF SERVICE FOR APPOINTMENT AS

Gen AI/LLM Intern

This is with reference to the discussion which you had with us, we are pleased to appoint you for the said post under the following terms and conditions.

1. Your appointment will be effective: ***27 May 2025***

2. You are designated as: **Gen AI/LLM Intern** and will optimize and deploy AI models for scalability, efficiency, and real-world applications.

3. Your employment is strictly as per the company's employment policy and you are bound to follow the rules and regulations of the company.

4. TERMS AND CONDITIONS:
   If any question arises as to the interpretation of the "Terms and Conditions of Service", the decision of the designated officer of the Company would be final and binding in the matter. It is understood that the benefits under the "Terms and Conditions of Service" will only be available to an employee after his/her confirmation in services and an employee will not be entitled to claim any benefits during the probationary period except to the extent otherwise stipulated in the employee's Letter of Appointment.

5. ABSENCE FROM DUTY:
   Continued absence from duty for 7 days without express permission in writing of the management or overstay of sanctioned leave for 7 days shall be treated as voluntary abandonment of service and your name will be struck off from the rolls of the company without any notice to you.
   In case you remain absent from duty habitually without prior permission or sanction of leave for continuous 3 days in a month then your services will be liable to termination purely at the discretion of management.

6. CHANGE OF ADDRESS:
   In case of any change in the address during the course of the employment, it will be your duty to intimate the management in writing within three days from date of such change and will get the change so recorded in the Register of Addresses mentioned for the purpose by the company. All communication sent to you by the management at your last given address will deem to have been received by you. You will also receive any communication if any, delivered to you personally and shall sign the same as a token of its having been received.

7. TOURING / TRAVELLING:

There is no travel required for the current post at this point of time but in future if it changes it will be communicated.

8. SECRECY / CONFIDENTIALITY:

The employee shall always maintain high standards/degree of secrecy and keep as confidential the records, documents and such other information relating to the business of the company which may be known to him or may be confided in him by any means and shall send the same only in duly authorized manner in the interest of the company. He shall upon relinquishment of his services/employment for any reasons, return all such records, documents and other information to the company immediately if they are in the possession in any manner and shall not retain copies of any data, records, know-how and information of the company.

The employee will not utilize, disclose or divulge to any person or persons any trade secret or know-how of the company. An employee of the Company will maintain all information/ documents/ material gathered by him/her during the course of his employment in strict confidence. He will not copy or make notes of such information/ documents, except in conjunction with his work for the Company. He/She will not divulge to anyone outside the Company or use any of the information/ documents/ material gathered during the course of employment for his/her own or for anyone else benefit, except that of the Company's either during or after the term of his/her employment with the Company. The aforesaid obligation shall also apply to proprietary/ confidential information/ documents of third parties by the employee or the Company in the normal course of his/her employment with the Company.

9. BAR ON BORROWING / ACCEPTING GIFTS:

The employee shall not borrow or accept any money, gift, reward or compensation etc. for his personal gain from any person or otherwise place himself under pecuniary obligation to any person with whom he may be having official dealings.

10. COPYRIGHT ACT:

The copyright in the entire work product, material and other tangible property written or generated by you during the course of your employment with the Company shall be and will remain the exclusive property of the Company. You shall return the same to the Company on termination of your employment or at such earlier time as requested for by the Company. The work product shall be the exclusive property of the Company, and the Company shall be free to deal with the same in such manner as it deems fit. Conditions pertaining to ownership of copyright shall be determined in accordance with the Copyright Act, 1957. Any infringement of the Company's copyright in the said work by you would amount to a misconduct which would result in the termination of your services with the Company with penal consequences, apart from you being liable to be tried in the local courts in accordance with law.

11. RELINQUISHMENT OF SERVICES / EMPLOYMENT:

The employee shall at any time be liable for the disciplinary action such as Warning, Suspension, Discharge, Dismissal or loosing Lien on his employment for unsatisfactory performance, causing damage/financial loss to the company, committing breach of any service condition, misconduct such as irregular attendance, unauthorized absence, misbehavior or any unworthy acts like thefts, misappropriation/fraud, dishonesty, immorality, indecent behavior, usage of indecent language, conviction, falsification of documents/ records or information given Application for securing a job which in the opinion of the company is prejudicial and detrimental to the interest of the company.

12. ADDITIONS / ALTERATIONS:

The employee shall in addition to the General Service Conditions as specifically stated herein above be governed by other rules, regulations, practices, systems, procedures and policies as are in force or may be added, altered, modified or omitted/deleted by the company from time to time.

The Company reserves the right to interpret, add, modify, amend or withdraw any or all of the rules from time to time as deemed fit, and such interpretation, addition, modification or amendment shall be final and binding upon all employees.

In case the above terms and conditions are acceptable to you, then please return the duplicate copy of this offer of appointment after putting your signature below as a token of your acceptance of your appointment under the above-mentioned terms and conditions and report for duty from the date mentioned herein.

For DigitalNexusAI,

Sireesha R

Sireesha R
Director - HR
Digital Nexus AI

DECLARATION AND ACCEPTANCE OF TERMS AND CONDITIONS OF APPOINTMENT

I have carefully read and understood the above terms and conditions contained in this appointment letter governing my services/employment with the organization and the same are acceptable to me in totality without any reservations. I also confirm having received the original copy of the appointment letter.

G.Pavan

Place: Hyderabad
Date: 23/05/2025

Signature:
(--Pavan Kumar Gannoju--)

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